

## **SCHOOL TRAVEL POLICY**

1. All teachers are to pick up a “vehicle winter safety kit” and satellite phone when travelling in a vehicle to a school sponsored event in winter.
2. (Rental or) Use of 15 passenger vans is prohibited. Vehicles must have winter tires.
3. Teachers and students must ensure that they have proper winter clothing and snacks in case they have to spend a long period in extreme cold conditions.
4. The staff member in charge must contact a school official and inform him/her of his/her arrival and of his /her departure on the return trip.